

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, May 14, 2024

Board Members Present: Ross Hammersley - Chairperson, Paul Heiberger – Vice-Chairperson, John Taylor – Board Member, Maura Brennan – Board Member, Elysha Davila – Board Member, Mi Stanley – City Commissioner & Board Member

Board Members Absent: Tim Werner – City Commissioner & Board Member

Ex Officio Member Present: Liz Vogel

Staff Present: Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Daren Dixon – Operations Manager, Kelli Schroeder – Customer & Employee Relations Manager, Scott Menhart – Chief Technology & Telecom Manager, Jacob Hardy – Sustainability & Key Accounts Manager, Tony Chartrand – Engineering Manager

1. **Roll Call**

2. **Disclosure of Recusal**

3. **Consent Calendar**

a. Approval of Agenda

b. Consideration of approving minutes of the Regular meeting of April 9, 2024. (Approval recommended)

that the minutes of the Regular meeting of April 9, 2024, be approved.

c. Consideration of approving a Streetlighting Agreement with the City of Traverse City - East Bay Blvd (Approval recommended) (Dixon)

that the Light & Power Board authorizes the Chairperson and Secretary to execute a Streetlighting Agreement with the City of Traverse City for decorative lighting on East Bay Boulevard in the amount of \$24,340.20, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

d. Consideration of authorizing a purchase order to purchase transformers for inventory (Approval recommended) (Dixon)

that the Light & Power Board authorizes staff to issue a purchase order with Stuart C. Irby Co. for the purchase of transformers in the amount of \$224,288.00, more or less.

- e. Consideration of approving a change order in tree trimming contract with Asplundh Tree Expert, LLC. (Approval recommended) (Dixon)

that the Light & Power Board authorizes the Chairperson and Secretary to execute a change order with Asplundh Tree Experts, LLC for tree trimming services to increase funding in the amount of \$211,982.43, more or less.

- f. Consideration of approving a renewal with Merit for wholesale internet. (Approval recommended) (Menhart)

that the Light & Power Board authorizes staff to execute an agreement with Merit for internet services in the amount of \$32,190 per year, more or less.

Paul Heiberger moved that the Consent portion of the agenda be approved, as amended. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Paul Heiberger, John Taylor, and Mi Stanley

Absent: Tim Werner

Carried 6 to 0.

4. Unfinished Business

- a. TCLP Fly Ash Property (Myers-Beman)

The following individuals addressed the Board:

Brandie Ekren, Executive Director
Karla Myers-Beman, Chief Financial Officer

Maura Brennan moved that the following board members, Maura Brennan, Tim Werner, and John Taylor be appointed to the Fly Ash Property Ad Hoc Committee to determine the criteria for selling and direct staff to move ahead with that process. John Taylor seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Paul Heiberger, John Taylor, and Mi Stanley

Absent: Tim Werner

Carried 6 to 0.

5. New Business

- a. Discussion of the periodic evaluation of Brandie Ekren, Executive Director. (Hammersley/Heiberger) (Possible closed session) (4 votes required)

John Taylor moved that the Light & Power Board enter into closed session immediately following public comment to consider the annual personnel evaluation of the Executive

Director as requested by Brandie Ekren, the Executive Director and permitted by the Open Meetings Act MCL 152268(1)(A) Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Paul Heiberger, John Taylor, and Mi Stanley

Absent: Tim Werner

Carried 6 to 0.

- b. Consideration of scheduling a public hearing at the June 11, 2024, regular meeting for an electric rate adjustment to be effective July 1, 2024.

The following individuals addressed the Board:

Brandie Ekren, Executive Director
Karla Myers-Beman, Chief Financial Officer

Paul Heiberger moved that the Board tentatively approves the rate adjustment and authorizes the Secretary to set a public hearing for the July 1, 2024 rate increase to be held at the June 11, 2024 regular meeting; and further that a notice of the public hearing be posted on the utility's website and placed in the Traverse City Record Eagle. Maura Brennan seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Paul Heiberger, John Taylor, and Mi Stanley

Absent: Tim Werner

Carried 6 to 0.

6. Reports and Communications

a. **From Legal.**

None.

b. **From Staff.**

1. Hastings Street Remodel Projects Closeout

The following individuals addressed the Board:

Jacob Hardy, Sustainability & Key Accts. Manager

2. Grand Traverse Substation Project Closeout

The following individuals addressed the Board:

Tony Chartrand, Engineering Manager

3. March 31, 2024, Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

c. From Board.

7. Public Comment

a. General Public Comment

No one from the Public addressed the Board.

The board entered closed session at 6:11p.m.

The board ended the closed session at 6:27p.m.

8. Adjournment

There being no objection the meeting was adjourned at 6:27 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD