

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, August 8, 2023

**Board Members Present:** Ross Hammersley - Chairperson, Paul Heiberger - Vice-Chairperson, Elysha Davila – Board Member, Maura Brennan – Board Member, Tim Werner – City Commissioner & Board Member, Amy Shamroe – City Commissioner & Board Member

**Board Members Absent:** John Taylor – Board Member

**Ex Officio Member Absent:** Nate Geinzer – Interim City Manager

**Staff Present:** Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Adam Lansdell – Business/Planning Analyst, Tony Chartrand – Engineering Manager, Scott Menhart – Chief Information & Technology Officer, Jacob Hardy – Sustainability & Key Accounts Manager, Daren Dixon – Operations Manager

**1. Roll Call**

**2. Disclosure of Recusal**

None.

**3. Consent Calendar**

a. Approval of Agenda

b. Consideration of approving minutes of the Regular meeting of June 13, 2023, minutes of the Special meeting of June 27, 2023, and the minutes of the Sustainability Ad Hoc meeting of June 5, 2023. (Approval recommended)

that the minutes of the Regular meeting of June 13, 2023, minutes of the Special meeting of June 27, 2023, and the minutes of the Sustainability Ad Hoc meeting of June 5, 2023 be approved.

c. Consideration of appointing Kelli Schroeder as Officer Delegate and Karla Myers-Beman as Officer Alternate Delegate to cast official votes on behalf of TCL&P at the Annual Meeting of the Municipal Employees Retirement System. (Approval recommended) (Schroeder)

that Kelli Schroeder, Customer & Employee Relations Manager and Karla Myers-Beman, CFO be appointed Officer Delegate and Officer Alternate Delegate respectively, for the 2023

Annual Meeting of the Municipal Employees Retirement System; and further that the Executive Director be authorized to execute the Certification of Delegates.

- d. Consideration of authorizing a five-year APPA Safety Manual Licensing Agreement. (Approval recommended) (Schroeder)

that the Board authorizes the Chairperson and Secretary to execute a five-year licensing agreement with American Public Power Association for permission to incorporate up to 100% of the text contained in the 17th edition safety manual for its own print or digital versions for up to 45 employees.

- e. Consideration of approving renewing board motion contract with Fujitsu for Smart Grid Fiber Operations and Maintenance contract. (Approval recommended) (Menhart)

that the Board authorizes the Executive Director and staff to continue with the existing Operations and Maintenance Agreement with Fujitsu for Smart Grid Fiber Operations.

Amy Shamroe moved that as recommended, the Consent Calendar portion of the agenda be approved. Maura Brennan seconded the motion.

**Yes:** Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, and Paul Heiberger

**Absent:** John Taylor

Carried 6 to 0.

#### 4. **Unfinished Business**

None.

#### 5. **New Business**

None

#### 6. **Reports and Communications**

- a. MMEA - Currents Magazine

- a. **From Legal.**

- b. **From Staff.**

- 1. Barlow Parsons Transmission Line Project Closeout

The following individuals addressed the Board:

Tony Chartrand, Engineering Supervisor

- 2. APPA 2022 Safety Awards of Excellence

The following individuals addressed the Board:

Daren Dixon, Operations Manager

3. Strategic Planning -Process & Preparation

The following individuals addressed the Board:

Brandie Ekren, Executive Director

**c. From Board.**

Tim Werner reported on the unanimous passing of the Building Electrification Policy at the August 7<sup>th</sup>, City Commission meeting. Also, passed unanimously was the Resolution towards Decarbonization and Climate Resiliency which TCL&P Executive Director Brandie Ekren helped Interim City Manager Nate Geinzer draft.

Amy Shamroe reported the City Commission passed authorizing a new position in the Planning Dept., Deputy Planning Director/Sustainability Coordinator.

**7. Public Comment**

- a. General Public Comment

No one from the Public addressed the Board.

**8. Adjournment**

There being no objection, Chairperson Hammersley adjourned the meeting at 6:50 p.m.

*Brandie Ekren*

---

Brandie Ekren, Secretary  
LIGHT AND POWER BOARD