



Tuesday, September 6, 2016

Bidder:

Traverse City Light & Power will receive sealed bids in the office of TCL&P, 1131 Hastings Street, Traverse City, Michigan, 49686, until **Thursday, September 22, 2016, at 2:00PM** for the following:

Tyson Parking Lot Lighting
(specifications attached)

It is the sole responsibility of the Bidder to check the website for updates and addenda prior to the bid being submitted. Updates can be found using the following link: <http://www.tclp.org/Display/Items/RFPs>. Bidder may also sign up to receive notifications when bids and RFP's are posted by sending an e-mail requesting same to stvardek@tclp.org.

TCL&P reserves the right to accept or reject any or all bids, waive irregularities, and to accept the bids either on an entire or individual basis that is in the best interest of TCL&P.

TCL&P accepts no responsibility for any expense incurred by the Bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the Bidder.

Only the successful Bidder will be notified. If you desire, you may call for results.

You must indicate on the outside of the sealed envelope that the bid is for the "Tyson Parking Lot Lighting."

You must submit **TWO (2) SEALED COPIES** of the bid to TCL&P prior to the above-indicated time and date or the bid will not be accepted. Telefaxed or E-Mail bids will not be accepted.

Please note that if you have previously submitted an informal quote, you will still need to submit a sealed bid prior to the date and time specified above in order to be considered. Please ensure that all requirements listed in the specifications are met.

If you have any questions, please contact Blake Wilson, Senior Field Technician, at (231) 922-4940 ext. 203 before the bid is submitted.

PLEASE SUBMIT BID TO: Stephanie Tvardek, Scheduling & Operations Coordinator
Traverse City Light & Power
1131 Hastings Street
Traverse City, MI 49686



SPECIFICATIONS

1. Scope of Work

The City of Traverse City (the City), through its Light and Power Department, is seeking qualified bidders to provide bids to replace existing HPS lighting with LED.

2. Background Information

The project is located at 2314 Sybrandt Rd Traverse City, Michigan. GE has already done a lighting analysis to determine the best fixtures for this project.

3. Material Specifications

The Evolve LED Light Scalable Area Light has been selected. See attached Exhibit A for specific part# and quantity.

4. Bid Pricing

Pricing should be provided on a per unit and lump sum basis.

5. Purchase Order

The purchase order used to request materials is attached and all terms and conditioned noted are applicable.



Bidder – Please completed and return

BID SUMMARY

TITLE: Tyson Parking Lot Lighting

DUE DATE: Thursday, September 22, 2016, at 2:00PM

Having carefully examined the specifications and any other applicable information, the bidder proposes to furnish all items necessary for and reasonably incidental to the proper completion of this bid. Bidder submits this bid and agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Bidder understands and agrees, if selected as the successful bidder, to accept a Purchase Order, attached as Exhibit A, from TCL&P and to provide proof of any required insurance.

Bidder submits this bid and agrees to meet or exceed all the TCL&P's requirements and specifications unless otherwise indicated in writing and attached hereto.

Bid forms are to be completed and submitted. Items not meeting specifications must be noted and bidder shall fully describe every variance, exception, and/or deviation. Additional sheets may be used and submitted with bid.

Bidder understands that TCL&P reserves the right to accept any or all bids in whole or in part and to waive irregularities in any bid in the best interest of TCL&P. The bids will be evaluated and awarded on the basis of the best value to TCL&P. Criteria used will include, but not be limited to, bidder/contractor's ability, qualifications, experience, type and amount of equipment, purchase price, maintenance cost(s), and overall capability meeting the needs of TCL&P. TCL&P is sales tax exempt – Government.

The Bidder certifies that it is in compliance with the City of Traverse City's Nondiscrimination Policy as set forth in Administrative Order No. 47 and Chapter 605 of the City's Codified Ordinances.

The Bidder certifies that none of the following circumstances have occurred with respect to the Bidder, an officer of the Bidder, or an owner of a 25% or more share in the Bidder's business, within 3 years prior to the bid:

- a) conviction of a criminal offense incident to the application for or performance of a contract;
- b) conviction of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense which currently, seriously and directly reflects on the Bidder's business integrity;
- c) conviction under state or federal antitrust statutes;



- d) attempting to influence a public employee to breach ethical conduct standards; or
- e) conviction of a criminal offense or other violation of other state, local, or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the City indicates that the bidder is unable to perform responsibility or which reflects a lack of integrity that could negatively impact or reflect upon TCL&P, including but not limited to, any of the following offenses or violations of:
 - i. The Natural Resources and Environmental Protection Act.
 - ii. A persistent and knowing violation of the Michigan Consumer Protection Act.
 - iii. Willful or persistent violations of the Michigan Occupational Health and Safety Act.
 - iv. A violation of federal, local, or state civil rights, equal rights, or non-discrimination laws, rules or regulations.
 - v. Repeated or flagrant violations of laws related to the payment of wages and fringe benefits.
- f) the loss of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.

Pre-delivery Inspection: Successful bidder shall make a complete inspection of materials to insure it meets specifications. Acceptance shall be subject to complete inspection and approval of TCL&P.

Terms: Payment will be made as soon as possible after delivery/acceptance of materials. Price quoted shall include all delivery costs to TCL&P, 1131 Hastings Street, Traverse City, MI 49686.

Bidder certifies that as of the date of this bid, Bidder's company or Bidder is not in arrears to TCL&P or the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

Bidder agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Please direct ALL questions to: Blake Wilson, Senior Field Technician, Traverse City Light & Power, at (231) 922-4940 ext. 203.



Submitted by:

_____ Signature		_____ Company Name		
_____ Name and Title (Print)		_____ Company Address		
_____ Phone		_____ City, State, Zip		
_____ Fax		_____ Sole proprietorship/partnership/corporation		
		_____ If corporation, state of corporation		

REFERENCES: (include name of organization, contact person, and daytime phone number).

1.

_____ Name of Organization		_____ Phone Number		
_____ Contact Person				

2.

_____ Name of Organization		_____ Phone Number		
_____ Contact Person				

3.

_____ Name of Organization		_____ Phone Number		
_____ Contact Person				