

**TRAVERSE CITY LIGHT & POWER
OFFICE OF THE EXECUTIVE DIRECTOR**

EXECUTIVE ORDER #2017-002

TITLE: ART ON UTILITY INFRASTRUCTURE

EFFECTIVE DATE: May 9, 2017

PURPOSE: The purpose of this executive order is to prevent graffiti on utility infrastructure while adding a sense of place, identity and beautifying the cityscape for the different locations within Traverse City Light and Power (“TCL&P”) distribution system by placing artwork on the utility’s infrastructure (transformer cabinets).

POLICY: The Utility will work with community groups and organizations to create various design/artwork options that can be selected to be placed on utility infrastructure at the request of a utility ratepayer/sponsor in proximity to the affected infrastructure. Review of the various design options will be through the City of Traverse City Arts Commission with final approval from TCLP.

The artwork shall be designed not to restrict any vents or airflow, or any locks or handles and the cabinet must be fully accessible by the TCL&P’s employees in accordance with NESC requirements. All safety stickers and identifying numbers must remain visible on the exterior of the asset.

All designs available for utility infrastructures are and shall remain the property of TCL&P including but not limited to copyrights.

The requesting rate payer(s)/sponsor(s) will be responsible for funding the artwork/design in advance.

A utility ratepayer may apply to TCL&P and select from the available artwork/design options for placement on TCL&P’s infrastructure by submitting an application to TCL&P (application attached to this Executive Order). In the situation where the property owner is not requesting the artwork the sponsor must obtain written approval from the property owner in the space provided on the application. Once TCL&P receives a completed application, it will complete an initial field verification review to determine acceptability. Once all approvals are obtained the utility will invoice the applicant for the artwork and installation cost and will install the artwork once full payment is received.

TCL&P will not be responsible for reimbursing the ratepayer/sponsor if the artwork is damaged, for reasons including but not limited to a transformer upgrade or, repair or replacement due to circumstances such as a storm, or emergency repair situations. If infrastructure is repaired or replaced, the TCL&P will notify the applicant of the opportunity to restore the artwork. TCL&P will also be solely responsible for determining when the artwork has exhausted its life and is selected for replacement.

TCL&P will either perform or be present to supervise all installations of the artwork. In no circumstance may any individual who is not a utility employee or designated contractor install artwork.

Tim Arends

Timothy J. Arends
Executive Director and Secretary
Traverse City Light and Power Board



**TRAVERSE CITY
LIGHT & POWER**

1311 Hastings Street
Traverse City, MI 49686
(231) 922-4940

Artwork on Utility Infrastructure Application

Ratepayer/Sponsor Name _____

Address _____

Phone Number _____ Email _____

Property Owner Name (if different than above) _____

Location of Infrastructure _____

Artwork Selection:

I agree to the artwork and installation costs for the selected artwork at the location described above. I have also read and understand the utility's Executive Order 2017-002, Art on Utility Infrastructure.

Ratepayer/Sponsor Signature _____ Date _____

****If the ratepayer/sponsor is not the property owner, the property owner must agree and sign below to have the artwork installed on their property.****

I agree to have the artwork installed on my property.

Property Owner Signature _____ Date _____