

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, December 14, 2021

Board Members Present: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

Board Members Absent: None

Ex Officio Member Present: Marty Colburn, City Manager

Others: Karla Myers-Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jacob Hardy, Jenn St. Amour

1. Roll Call

2. Disclosure of Recusal

3. Consent Calendar

a. Approval of Agenda

b. Consideration of approving minutes of the Regular Meeting of November 9, 2021, minutes of the Community Investment Fund Ad Hoc Committee Meeting of November 16, 2021 and minutes of the Executive Search Ad Hoc Committee Meeting of December 9, 2021. (Approval recommended)

that the minutes of the November 9, 2021 Regular Meeting, the minutes of the November 16, 2021 Community Investment Fund Ad Hoc Committee and the minutes of the December 9, 2021 Executive Search Ad Hoc Committee Meeting be approved.

c. *Removed.*

d. Consideration of approving a purchase order for electric meters. (Approval recommended) (Menhart)

that the Board authorizes the purchase order in the total amount of \$127,540.80, more or less, to procure electric meters. Furthermore, the Board authorizes the Interim Executive Director to add meters as necessary to fulfill ongoing TCL&P business operations.

e. Consideration of accepting a State Apprenticeship Expansion (SAE) grant through Networks Northwest. (Approval recommended) (Schroeder)

that the Board authorizes the Interim Executive Director to sign the Memorandum of Agreement with Networks Northwest accepting the State Apprenticeship Expansion Grant award in the amount of \$6,600.

- f. Consideration of mail processing services for the utility billing. (Approval recommended) (Menhart)

that the Board authorizes the Chairman and Secretary to accept the bid and to execute and agreement with Innovative Systems for the amount of \$.30 per bill for bill printing and mail fulfillment services plus postage at bulk thru rates, more or less, subject to review as to substance by the Interim Executive Director and as to form by General Counsel.

- g. Consideration of approving an additional expense relating to the City of Traverse City Demand Response Policy. (Approval recommended) (Myers-Beman)

that the Board authorizes an additional \$12,223 reimbursement for the City's Energy Waste Reduction Project located at the City Water/Sewer Maintenance Building in accordance with the City of Traverse City Demand Response Program Policy. Reimbursement is subject to the change order approval by the City Commission.

- h. Consideration of authorizing reimbursement to Northwestern Michigan College for EWR C&I Pilot Project. (Approval recommended) (Hardy)

that the Board authorizes the reimbursement of \$44,894.45 to Northwestern Michigan College for the EWR C&I Pilot Program.

- i. Consideration of approving First Amendment for On-Bill Financing Agreement with Slipstream Group, Inc. (Approval recommended) (Hardy)

that the Board authorizes the Interim Executive Director to execute the amendment to the agreement with Slipstream Group, Inc. in the amount of \$1,750.00 monthly to serve as the underwriter and loan originator along with \$350 cost per approved loan and \$75 cost per denied/withdrawn loan of the Traverse City Light & Power On-Bill Financing Program.

Amy Shamroe moved that as recommended, the Consent Calendar portion of the Agenda be approved, as amended. John Taylor seconded the motion.

Yes: Amy Shamroe, John Taylor, Maura Brennan, Elysha Davila, Ross Hammersley, Tim Werner, and Paul Heiberger

Absent: None

Carried 7 to 0.

4. Items Removed from Consent Calendar

- a. Consideration of approving the 2022 Six-Year Capital Improvements Plan.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

John Taylor moved that the Board authorizes the Interim Executive Director to submit the Six-Year Capital Improvements Plan-2022 as amended to the City Manager for review and

approval of the City Commission and City Planning Commission. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

5. Unfinished Business

- a. Consideration of approval of a Deficit Elimination Plan.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

Ross Hammersley moved that the Board authorizes the attached Fiber Fund Deficit Elimination Plan Resolution and submission of the Resolution to the City Commission for approval John Taylor seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

- b. Consideration of approving Community Investment Fund request.

The following individuals addressed the Board:

Kelli Schroeder, Mgr. of Human Resources & Communications
Community Investment Fund Ad Hoc Committee (Amy Shamroe- Ad Hoc Chairperson, John Taylor, Tim Werner)

Ross Hammersley moved that the Board approve funding in the amount of \$10,000 for Fiscal Year 2021-2022 from the approved Community Investment Fund Budget line item towards the Discovery Pier Project submitted by Discovery Center Great Lakes. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

6. New Business

None.

7. Reports and Communications

a. From Legal.

None.

b. From Staff.

1. FTTP Update

The following individuals addressed the Board:

Scott Menhart, Chief Information Technology Officer
Karla Myers-Beman, Interim Executive Director/Controller

2. Purchase Power Update

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

3. Update on EV Charging Stations

The following individuals addressed the Board:

Jacob Hardy, Key Accounts Mgr./Energy Technician

4. On-Bill Financing Update

The following individuals addressed the Board:

Jacob Hardy, Key Accounts Mgr./Energy Technician

c. From Board.

1. Executive Search Process Update

Chairperson Heiberger summarized the interview process for the Executive Director Search.

2. Marty Colburn reported that the City offices at the Governmental building would be closed from Thursday, December 23rd through Sunday, January 2nd.

8. Public Comment

a. General Public Comment

The following individuals from the Public addressed the Board:

Noelle Wilde, 312 Railroad Ave., ratepayer

9. **Adjournment**

There being no objection, Chairperson Heiberger adjourned the meeting at 6:18 p.m.

Karla Myers-Beman

Karla Myers-Beman,
LIGHT & POWER BOARD