

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, July 10, 2018

Board Members -

Present: Pat McGuire, Elysha Davila, Ross Hammersley, Jan Geht, Amy Shamroe,
Tim Werner, John Taylor
Absent:

Ex Officio Member -

Present: Marty Colburn, City Manager

Others: Tim Arends, Daren Dixon, Scott Menhart, Karla Myers-Beman, Kelli Schroeder, Tony Chartrand, Jacob Hardy, Jennifer J. St. Amour

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

Board Chairman Pat McGuire recognized Board Member Jan Geht for his years of service on the Light & Power Board.

Chairman McGuire moved that the Board agree to amend the Agenda to add: "Consideration of approving the fourth amendment to the Lease Agreement between Light & Power and New Cingular Wireless PCS, LLC be added as Agenda item 5 (c). Seconded by Taylor.

CARRIED unanimously.

Item 2 on the Agenda being Disclosure of Recusal - None

Item 3 on the Agenda being Consent Calendar

Moved by Shamroe, seconded by Hammersley, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved:

- a. Approval of Agenda
- b. Minutes of the Regular Meeting of June 12, 2018.
- c. Appointing Kelli Schroeder as Officer Delegate and Karla Myers-Beman as Officer Alternate Delegate to cast official votes on behalf of TCL&P at the Annual Meeting of the Municipal Employees Retirement Systems.
- d. Authorizing a Construction Agreement for the HL-22 Distribution Circuit Rebuild Project.
- e. Approving a purchase order for material for the HL-22 Distribution Circuit Rebuild Project.

CARRIED unanimously.

Items Removed from the Consent Calendar

None.

Item 4 on the Agenda being Unfinished Business

- a. a. Public Hearing regarding:
1. Amendment to the Primary Service High Load Factor Tariff Rate effective August 1, 2018.

The following individuals addressed the Board.

Karla Myers-Beman, Controller
Tim Arends, Executive Director

Chairman McGuire opened the Public Hearing.

The following individuals from the Public addressed the Board.

None.

Chairman McGuire closed the Public Hearing.

Moved by Shamroe, seconded by Hammersley, that the Light & Power Board approves the adoption of the amended Primary Service High Load Factor Tariff Rate effective August 1, 2018.

CARRIED unanimously.

Item 5 on the Agenda being New Business

- a. Consideration of authorizing a Construction Agreement for renovations to Hastings Street Facility – Building D.

The following individuals addressed the Board:

Jacob Hardy, Key Accounts/Energy Technician

Moved by Hammersley, seconded by Shamroe, that the Board authorize the Chairman and Secretary to enter into a Construction Agreement for renovations to Building D with Spence Brothers Construction in the amount of \$72,800, more or less; subject to approval as to form by the Executive Director and approval as to form by General Counsel. Further, the Board authorizes the Executive Director to approve change orders in the best interests of the utility.

CARRIED unanimously.

- b. Consideration of approving a Project Authorization Request for the Lake Avenue Streetscape Lighting Project.

The following individuals addressed the Board:

Daren Dixon, Operations Manager

Moved by Shamroe, seconded by Taylor, that the Board approve as presented the Lake Ave. Streetscape Lighting Project and authorizes reimbursement to the City in the amount of \$72,700.32, or less, for the construction of the Underground Lighting Circuit Infrastructure.

CARRIED unanimously.

- c. Consideration of approving the fourth amendment to the lease between Light & Power and New Cingular Wireless PCS, LLC.

The following individuals addressed the Board:

Karla Myers-Beman, Controller
Scott Menhart, Mgr. of Telecom and Technology

Moved by Hammersley, seconded by Werner that the Light and Power Board authorize the Executive Director to enter into a fourth amendment to the Lease Agreement between Light & Power and New Cingular Wireless, PCS, LLC, subject to approval as to form by General Counsel.

CARRIED unanimously.

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel.
b. From Staff.

1. Structured discussion of 2018 Strategic Plan – Renewable Energy Goal

The following individuals addressed the Board:

Pat McGuire, Board Chairman
Tim Arends, Executive Director

2. Fiber to the Premise Project Update

The following individuals addressed the Board:

Scott Menhart, Mgr. of Telecom & Technology
W. Peter Doren, General Counsel
Tim Arends, Executive Director

c. From Board

Item 7 on the Agenda being Public Comment

a. General

The following individuals from the Public addressed the Board:

Ric Evans, Groundwork Center for Resilient Communities

There being no objection, Chairman McGuire declared the meeting adjourned at 6:43 p.m.

A handwritten signature in black ink, appearing to read "Tim Arends", is written over a horizontal line.

Tim Arends, Secretary
LIGHT AND POWER BOARD