

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of Regular Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, August 23, 2016

**Board Members -**

Present: Pat McGuire, Amy Shamroe, Bob Spence, Tim Werner, Jan Geht, Jeff Palisin

Absent: John Taylor

**Ex Officio Member -**

Present: Marty Colburn, City Manager

**Others:** Karla Myers-Beman, Pete Schimpke, Kelli Schroeder, Scott Menhart, Jennifer St. Amour

The meeting was called to order at 5:15 p.m. by Chairman Geht.

Bob Spence requested item 2b be removed from the Consent Calendar for full discussion.

**Item 2 on the Agenda being Consent Calendar**

Moved by Shamroe, seconded by McGuire, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved:

- a. Minutes of the Regular Meeting of August 9, 2016.
- b. *Removed.*

CARRIED unanimously.

**Items Removed from the Consent Calendar**

- a. Consideration of approving a contract exception with CC Power, LLC.

The following individuals addressed the Board:

Pete Schimpke, Manager of Operations & Engineering  
Karla Myers-Beman, Controller

Moved by Spence, seconded by Shamroe, that the Light & Power Board approves granting a contract exception with CC Power, LLC for the work pertaining to the Pole Replacement Project's obstructed and joint use poles that exceed five work days.

**Item 3 on the Agenda being Unfinished Business**

None.

**Item 4 on the Agenda being New Business**

1. Consideration of an updated organizational chart and approval of job descriptions.

The following individuals addressed the Board:

Kelli Schroeder, Manager of HR & Communications  
Pete Schimpke, Manager of Operations and Engineering  
Karla Myers-Beman, Controller

Moved by McGuire, seconded by Palisin, that the Board approves the changes to the organizational chart, the ACT group salary ranges and the job descriptions for the System Engineering/Key Accounts, Senior Field Technician and Field Supervisor positions as presented.

CARRIED unanimously.

2. Consideration of authorizing professional engineering and contract management services with GRP Engineering, Inc.

The following individuals addressed the Board:

Pete Schimpke, Manager of Operations and Engineering  
Michael McGeehan, GRP Engineering, Inc.

Moved by Spence, seconded by Shamroe, that the Board authorizes the Chairman and Secretary to enter into an agreement with GRP Engineering, Inc. for professional engineering and contract management services related to the 2016 Distribution Circuit Rehabilitation Circuit BW-31 Project in the not to exceed amount of \$74,750; subject to approval as to substance by the Executive Director, and as to form by General counsel.

#### **Item 5 on the Agenda being Appointments**

None.

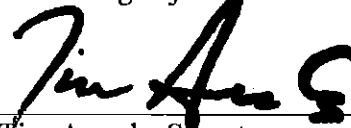
#### **Item 6 on the Agenda being Reports and Communications**

- a. From Legal Counsel.
- b. From Staff.
  1. Karla Myers-Beman proposed paperless board meeting packets.
  2. Pete Schimpke explained the emergency purchase for Cass Road Substation.
  3. Pete Schimpke presented the system study update.
  4. Kelli Schroeder reported on the annual seedling giveaway.
- c. From Board.

Jeff Palisin indicated that Consumer's Power was putting in a smart meter at his business address.

**Item 7 on the Agenda being Public Comment**

There being no objection, Chairman Geht declared the meeting adjourned at 6:16 p.m.



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Tim Arends, Secretary  
LIGHT AND POWER BOARD

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