

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of Regular Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, June 28, 2016

**Board Members -**

Present: Pat McGuire, Amy Shamroe, Bob Spence, John Taylor, Tim Werner, Jan Geht, Jeff Palisin

**Ex Officio Member -**

Present: Marty Colburn, City Manager

**Others:** Karla Myers-Beman, Pete Schimpke, Kelli Schroeder, Scott Menhart, Rod Solak, Jennifer St. Amour

The meeting was called to order at 5:15 p.m. by Chairman Geht.

**Item 2 on the Agenda being Consent Calendar**

Moved by McGuire, seconded by Shamroe, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved:

- a. Minutes of the Regular Meeting of June 7, 2016.
- b. Renewing a collection agency contract with Cadillac Accounts Receivable Management, Inc.
- c. Authorizing a purchase order to RESCO in the amount of \$20,353.73 for materials for the Pole Replacement project.
- d. Approving a construction contract in the amount of \$109,282.00 with Newkirk Electric for the Pole Replacement project.
- e. Approving a Use of Cellular Telephones & Other Electronic Devices policy.

CARRIED unanimously.

**Items Removed from the Consent Calendar**

None.

**Item 3 on the Agenda being Unfinished Business**

None.

**Item 4 on the Agenda being New Business**

1. Consideration of Orchard Heights Project Authorization request.

5:23 John Taylor joined the meeting.

The following individuals addressed the Board:

Pete Schimpke, Manager of Operations & Engineering  
Rod Solak, Line Superintendent

Moved by Shamroe, Seconded by, Palisin, that the Board approve as presented the Orchard Heights Overhead-to-Underground Conversion Phase 1 Project and directs staff to solicit construction bids and material quotes for the Board's consideration of approval.

Roll Call:

Yes- Shamroe, Spence, Taylor, Werner, Palisin  
No- McGuire, Geht

Motion carried.

2. *Removed by the Executive Director.*

**Item 5 on the Agenda being Appointments**

None.

**Item 6 on the Agenda being Reports and Communications**

a. From Legal Counsel.

None.

b. From Staff.

1. Strategic Plan Update.

The following individuals addressed the Board:

Karla Myers-Beman, Controller  
Pete Schimpke, Manager of Operations & Engineering  
Scott Menhart, Manager of Telecom & Technology  
Kelli Schroeder, Manager of HR & Communications

2. Project Priority Matrix

The following individuals addressed the Board:

Pete Schimpke, Manager of Operations & Engineering

3. Eighth Street Charette Update.

The following individuals addressed the Board:

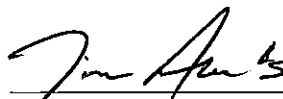
Pete Schimpke, Manager of Operations & Engineering

c. From Board.

1. Chairman Geht issued a reminder to the Board, in light of receiving their FOIA training, if they were sending emails to the Union president or representatives and not copying the Executive Director, they needed to make arrangements to preserve their emails for FOIA records.
2. Chairman Geht announced that the July 12<sup>th</sup> Regular Meeting is cancelled.

**Item 7 on the Agenda being Public Comment**

There being no objection, Chairman Geht declared the meeting adjourned at 6:00 p.m.



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Tim Arends, Secretary  
LIGHT AND POWER BOARD

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