



TRAVERSE CITY
LIGHT & POWER

JOB POSTING

Traverse City Light & Power

Announcement No. 18-003LP

March 6, 2018

JOURNEYMAN ELECTRIC LINE WORKER

Traverse City Light & Power (TCL&P), a municipally owned electric utility in Traverse City, Michigan, is seeking a full-time Journeyman Line Worker. TCL&P has been providing safe and reliable electricity to the residents and businesses of Traverse City, a Northern Michigan community, for over 100 years. The utility serves approximately 12,700 customers within a service area of approximately 20 square miles.

Under the general supervision of the Line Superintendent and direct supervision of the Line Worker In-Charge, this position is responsible for the operation, maintenance and construction of electric distribution, transmission, and associated equipment. The position requires, at a minimum, the following:

- High school diploma or equivalent along with all the qualifications of a Journeyman Line Worker including a Journeyman Line Worker card.
- Minimum two (2) years' experience in the electric utility industry or related field.
- Have and maintain a commercial driver's license (CDL) with a Class A endorsement.

Competitive benefits package that includes health, dental and vision insurance, a 100% employer paid defined benefit pension plan along with a 10% employer contribution to a 457 deferred compensation plan. Wage is dependent on qualifications and experience.

For additional information on the position and benefits offered visit TCL&P's website at <http://www.tclp.org/Page/Careers>. Residency requirement: 20-mile radius from nearest City limit within six (6) months of hire. Position is open until filled. Please submit resume, cover letter, employment application and three professional references to:

Kelli Schroeder, PHR
Manager of HR & Communications
Traverse City Light & Power
1131 Hastings Street
Traverse City, MI 49686

Or via email to kschroeder@tclp.org

EOE

TRAVERSE CITY LIGHT & POWER

Job Description

LINE WORKER "A"

Supervised By: Line Superintendent
Line Worker In-Charge

Supervises: No supervisory responsibility

Status: Non-Exempt

Position Summary:

Under the general supervision of the Line Superintendent and direct supervision of the Line Worker In-Charge, performs the duties of a Journeyman Line Worker. Responsible for the operation, maintenance and construction of electric distribution, transmission, and associated equipment.

Essential Job Functions:

An employee in this position may be called upon to do any and all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Perform all Journeyman Line Worker duties on energized and de-energized lines that includes but is not limited to:
 - OH/URD construction and maintenance work on poles and structures;
 - Installing, removing, replacing and maintaining all types of overhead wire and aerial and URD cables of all types as well as related equipment.
 - Investigate service failures or other trouble on OH/URD to maintain and repair service due to failure, storms or other emergency situations. Estimates time required to make repairs when service interruption is involved.
 - Inform Electric System Operators of progress of restoration. Perform temporary emergency repairs to pole riser cable as required. Repair and replace circuits, including wire of all types and voltages. Repair and replace all types of overhead system conductors, transformers, regulators, reclosers, fuse cutouts, capacitors, switches and similar equipment. Set, move, remove or brace poles. Make decision if poles need bracing because of excavation or damage.
 - Perform work by climbing poles, using aerial lifts, working in trenches, on ladders, platforms, towers or other such methods.
 - Use a wide variety of highly specialized tools and equipment such as, but not limited to hot sticks, hydraulic compression tools, hydraulic saw, impact drill and tension pulling machines.
 - Perform switching, phasing and grounding of high voltage circuits in accordance with company tagging procedures, specifications, standards, and OSHA rules and regulations.

2. Train and instruct lower classified employees in the performance of various jobs in accordance with the Joint Apprenticeship & Training Program and the individual's level of skill and ability in both classroom and field environments. Provides feedback to the supervisor on the skill level performance of the lower classified employees assigned.
3. Operate all distribution department vehicles and equipment in a safe manner, maintain safety records and correct any potentially hazardous conditions.
4. Perform administrative duties using computer software or other mechanism to include but not limited to written reports, tailboards, work evaluations, inspections and time sheet verifications.
5. Read blueprints, maps, construction drawing, schematics and specifications and prepares sketches showing field changes made to drawings.
6. Perform manual excavations at job site using required tools.
7. Establish and maintain effective relationships and use good judgment, initiative and resourcefulness when dealing with customers, employees, project contractors, and representatives of other governmental units, professional contacts, City administrators, elected officials, and the public.
8. Attends safety and other required meetings and makes presentations as necessary.
9. Subject to call for emergency work on a 24 hour basis.
10. Performs other work as assigned.

Required Knowledge, Skills, Abilities, and Minimum Qualifications:

The requirements listed below are representative of knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Educational requirements include a high school diploma or equivalent.
- Must have all of the qualifications of a Journeyman Line Worker including a Journeyman Line Worker card.
- Experience requirements include a minimum of two (2) years in the electric industry or related field.
- Must have and maintain a commercial driver's license (CDL) Class A with airbrake endorsement.
- Possess an excellent working knowledge of all related Transmission and Distribution System Specifications, work procedures, operating and maintenance practices, etc.
- Ability to perform proficiently in all phases of OH/URD work.

- Ability to read and interpret construction drawings, schematic drawings, equipment diagrams, feeder maps, plats etc.
- Ability to work aloft.
- Ability to climb poles and towers.
- Must understand administrative procedures and processes.
- Must understand all aspects of the Department, such as planning, scheduling and work implementation including work management computer systems and software.
- Knowledge and demonstrated ability to follow and apply all safety precautions in order to avoid the occupational hazards of the electrical trade.
- Skill in the use of office equipment and technology, including computers and related software.
- Demonstrated ability to critically assess situations and solve problems, and to work effectively under stress, within deadlines and changes in work priorities.
- Ability to effectively communicate orally and in writing and to interact and communicate in a positive and professional manner with other employees, Board members, customers and the public.
- In addition to the above-mentioned requirements, this position requires the ability to read, write, speak and understand the English language as necessary for the position; the ability to follow written and oral instruction; and be physically and mentally able to perform the essential duties of their position. Regular, consistent and predictable attendance is also required.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel and reach with hands and arms. The employee is frequently required to stand, walk, talk, hear, bend, twist, crouch, stoop, squat, kneel, reach, pull, push, and climb steps, utility poles and ladders which are all necessary in performance of daily tasks. These tasks are very regular and frequent throughout the day and in completion of assignments. The employee must be able to work aloft on a regular basis and stand and work from standing position for durations of up to eight hours or more if overtime is necessary and. The employee must occasionally lift items of moderate to heavy weight. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. The employee is regularly required to communicate in person and by telephone, read regular and small print and use manual dexterity to type or enter data and use sight to read and prepare documents.

While performing the duties of this job, the employee regularly works in outside weather conditions in all seasons and regularly drives a motor vehicle between work sites. The employee will work near moving mechanical equipment. The employee is exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is usually moderate to loud.

Employee Signature

Date

TCL&P HR

Date

Revised July 2016