

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of Regular Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, March 14, 2017

**Board Members -**

Present: Jan Geht, Pat McGuire, Jeff Palisin, Amy Shamroe,  
Bob Spence, John Taylor, Tim Werner

Absent:

**Ex Officio Member -**

Present: Marty Colburn, City Manager

**Others:** Tim Arends, Karla Myers-Beman, Kelli Schroeder, Pete Schimpke, Scott Menhart, Tony Chartrand, Jennifer St. Amour

The meeting was called to order at 5:15 p.m. by Chairman Geht.

**Item 2 on the Agenda being Consent Calendar**

Moved by McGuire, seconded by Shamroe, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved:

- a. Minutes of the Regular Meeting of February 14, 2017.
- b. Conceptual approval of 60 month Lease Agreement with Third Coast Bakery, LLC.
- c. Approving an Organizational Chart.

CARRIED unanimously.

Tim Arends requested Fiber to the Premise Next Steps memo be added to Staff Reports. Consensus of the Board to add Fiber to the Premise Next Steps memo to the next meeting Agenda.

**Items Removed from the Consent Calendar**

None.

**Item 3 on the Agenda being Unfinished Business**

- a. Consideration of an Amended Six Year Capital Improvements Plan – 2017.

The following individuals addressed the Board:

Pete Schimpke, Manager of Operations & Engineering  
Tim Arends, Executive Director

Moved by Werner, seconded by Shamroe, that the Board authorizes an amendment to the Six Year Capital Plan to delay certain Capital Projects in the amount of \$1,515,000 from 2017/18 to

2018/19 and move from 2018/19 to 2017/18 the replacement of both Barlow Substation transformers in the amount of \$1,500,000.

CARRIED unanimously.

b. Consideration of Awarding Bids for BW-31 Rebuild.

1. BW-31 Distribution Rebuild Project: Construction Bids.

The following individuals addressed the Board:

Pete Schimpke, Manager of Operations & Engineering  
Michael P. McGeehan, President, GRP Engineering, Inc.  
Tim Arends, Executive Director

Moved by Taylor, seconded by Shamroe, that the Board authorizes the Chairman and Secretary to execute a Construction Agreement in the amount of \$1,195,166.50 with C.C. Power, LLC for the BW-31 Distribution Line Rebuild Project; subject to approval as to substance by the Executive Director and as to form by General Counsel; and further authorizes the Executive Director to approve change orders in the best interest of the utility.

CARRIED unanimously.

2. BW-31 Distribution Rebuild Project: Conductor & Material Bids

Moved by Spence, seconded by McGuire, that the Board authorizes the Executive Director to issue a purchase order to Power Line Supply in the amount of \$202,077.95 for conductor and material for the BW-31 Distribution Line Rebuild Project.

CARRIED unanimously.

3. BW-31 Distribution Rebuild Project: Wood Pole Bids.

Moved by Shamroe, seconded by McGuire, that the Board authorizes the Executive Director to issue a purchase order to Thomasson Company in the amount of \$98,586.50 for wood distribution poles for the BW-31 Distribution Line Rebuild Project.

CARRIED unanimously.

**Item 4 on the Agenda being New Business**

a. Consideration of Amending Board Rule No. 1-Regular Meetings.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Spence, seconded by Shamroe, that the Board authorizes the amendment of Board Rule #1 – Regular Meetings to read, “Regular Meetings of the Light and Power Board shall be held on the second Tuesday of every month with the fourth Tuesday of every month reserved for potential Special Meetings at 5:15 P.M. in the Commission Chambers of the Governmental Center, 400 Boardman Avenue, Traverse City”, effective immediately.

CARRIED unanimously.

Chairman Geht recognized Board Member Bob Spence for his years of service on the Light & Power Board.

Tim Arends recognized Board Member Bob Spence for his service, knowledge, and construction background.

**Item 5 on the Agenda being Appointments**

None.

**Item 6 on the Agenda being Reports and Communications**

a. From Legal Counsel.

b. From Staff.

1. Franklin Energy Proposal.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Jacob Hardy, Energy Advisor, Franklin Energy  
Kevin Salatrik, Program Manager, Franklin Energy

Amy Shamroe left the meeting at 6:34 p.m.

2. Karla Myers-Beman presented the Electric and Fiber Fund Budgets.

The following individuals addressed the Board:

Tim Arends, Executive Director

3. Karla Myers-Beman presented the Rate Study.

The following individuals addressed the Board:

Tim Arends, Executive Director

4. December 31, 2016 Financial Statements.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

c. From Board.

Chairman Geht discussed the process for the Executive Director annual review.

Marty Colburn reported that they are getting close on final cost estimates for the West Front Street Project.

Marty Colburn indicated that Traverse City made the final four in the Strongest Town Contest.

**Item 7 on the Agenda being Public Comment**

There being no objection, Chairman Geht declared the meeting adjourned at 7:01 p.m.



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Tim Arends, Secretary  
LIGHT AND POWER BOARD

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